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To: All Members of the Council
Chief Executive

Please ask for Graham
Ibberson
Direct Line 01246 345229
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Our Ref
Your Ref

Dear Councillor,

Record of Decision taken by Cabinet - 18 July, 2023

At a meeting of the Cabinet held on 18 July, 2023, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on, 23rd July 2023 .

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 23 JULY 2023 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information**5. Budget Strategy*****RESOLVED –**

That it be recommended to Full Council;

1. That the financial operating context and the current Medium Term Financial Plan gaps be noted.
2. That the Budget Strategy themes (report paragraphs 4.24 to 4.45) be approved.
3. That the movement of £1m of reserves from the Business Rates Reserve to the Budget Risk Reserve in 2023/24 (report paragraph 4.51) be approved.

REASON FOR DECISIONS

To respond to the scale of the challenging financial environment within which the Council is currently operating and to enable the Council to continue to deliver against the vision and priorities set out within the Council Plan for the period 2023/24 through, 2026/27.

6. Budget outturn 2022/23***RESOLVED –**

That it be recommended to Full Council;

1. That the draft General Fund Revenue, Capital Outturn and Housing Revenue Account positions for 2022/23 be noted.
2. That the use of the Budget Risk Reserve to cover the General Fund Revenue budget deficit of £292k (report paragraph 4.15) be approved.
3. That the level of and movement in General Fund Revenue Reserves and Provisions (report paragraphs 4.10 to 4.16) be approved.
4. That the General Fund Capital financing arrangements (report Appendix A) be approved.

REASONS FOR DECISIONS

1. This report forms a key part of formal revenue and capital monitoring against the 2022/23 budget. The information in this report will be incorporated into the published Statement of Accounts 2022/23.
2. The approval of the budget outturn, in-year movements and reserves are required by corporate financial procedures.
3. To take account of the reserves position given the challenges facing the Council over the period of the Medium-Term Financial Plan (MTFP).

7. Annual Performance Report 2022/23

***RESOLVED –**

That the significant achievements against the priority areas within the Council Plan Delivery Plan be noted.

REASON FOR DECISION

To close down the Council Plan 2019-2023 and the associated delivery plans, enabling the Council to focus attention on the new Council Plan 2023-2027 approved at Full Council in February 2023.

8. Asset Management Strategy

***RESOLVED –**

That it be recommended to Full Council;

1. That the adoption of the Chesterfield Borough Council Asset Management Strategy 2023 to 2027 be approved.
2. To note that future delivery plans, with any additional budget requirements to implement the strategy, be brought to future Cabinet and Council meetings, as appropriate.

3. That authority be delegated to the Service Director – Economic Growth, in consultation with the Deputy Leader and Cabinet member for Finance and Asset Management, to make minor amendments, if required, to the final version of the Asset Management Strategy prior to completion.

REASON FOR DECISIONS

It is important for the Council to have a long-term asset management strategy that sets out the vision, asset management policies and strategic objectives to guide the overall management of the Council's land and property assets, in line with the vision and priorities of the Council.

9. Equality and Diversity Annual Report

***RESOLVED –**

1. That approval of the Equality and Diversity Report be recommended to Full Council.
2. That the Equality and Diversity Report be approved by Full Council.
3. That the Equality and Diversity Annual Report be published on the Council's website and circulated to partners.

REASON FOR DECISIONS

Equalities legislation and good practice require public bodies to publish annual equalities reports. The report should summarise equalities progress during the last year and future plans.

10. Honorary Alderman / Alderwoman

***RESOLVED –**

1. That an extraordinary meeting of the Council be held in September 2023 to confer the title of Honorary Alderman on former Councillors Terry Gilby and Alexis Diouf and the title of Honorary Alderwoman on former Councillor Christine Ludlow.

2. That the Chief Executive, in consultation with the Leader of the Council, be authorised to make the necessary arrangements for the Council meeting and civic reception including approval of the associated costs.

REASON FOR DECISIONS

To recognise the eminent services rendered to the Council by long serving and distinguished former Members.

11. Climate Change Annual report 2022/23

***RESOLVED –**

1. That the Climate Change Annual Report be approved.
2. That the Climate Change Annual Report be published on the Council's website.

REASON FOR DECISIONS

The Council committed to producing an annual climate change report in its Climate Change Strategy 2023 – 30 and associated Delivery Plan. The annual reports are an opportunity to communicate the Council's emissions and progress in delivering its Climate Change Strategy, and wider related activities in the borough.

12. Pre Application Planning Charges

***RESOLVED –**

1. That the charges for pre-application advice by the Planning Service, as set out in Appendix A, be introduced from 1st September 2023.
2. That data on pre-application submissions be collected to assist in a 6 monthly assessment and review of the charging schedule fees.

REASON FOR DECISIONS

To secure the recovery of costs associated with provision of pre application advice in accordance with Section 93 of the Local Government Act 2003. This will assist the Council in meeting its budgetary

requirements and provide a formal process to pre application planning advice.

13. Chesterfield Waterside Action Plan

Representations received from Woodall Homes Ltd and Chesterfield Waterside Ltd were referred to by officers and noted.

A non-pecuniary interest by Cllr Gilby as Council appointed member of the Chesterfield Waterside Ltd board was noted.

***RESOLVED –**

1. That the draft masterplan for the Chesterfield Waterside site for targeted consultation with landowners and stakeholders be approved.
2. That authority be delegated to the Cabinet Member for Climate Change, Planning, and Environment, in consultation with officers and the Service Director - Economic Growth, to finalise materials and arrangements for consultation.

REASONS FOR DECISIONS

1. An updated masterplan is required to support the determination of planning applications relating to Chesterfield Waterside in accordance with policy SS3 of the adopted Chesterfield Borough Local Plan 2018-2023. To provide a robust update to this masterplan, planning officers are required to consult with landowners and stakeholders who have an interest in the area covered by Chesterfield Waterside.
2. To allow for the preparation of materials and arrangements for consultation on the masterplan.

14. Exclusion of the Public

RESOLVED –

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on

the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

15. Options for replacing the Council's Future Fleet Vehicles

***RESOLVED –**

1. That the principle of replacing the current fleet with a new lease for 34 electric vehicles, and using short term hire for the Council's remaining vehicle requirements, as part of a phased approach to decarbonising the fleet before 2030 be approved.
2. That responsibility for the associated procurement activity and budget decision making be delegated to the Service Director – Housing, in conjunction with the Service Director – Finance, the Deputy Leader, the Cabinet Member for Housing and the Cabinet Member for Climate Change, Planning and Environment.
3. That responsibility for entering into the associated legal contracts be delegated further to the Service Director - Housing in conjunction with the Service Director – Finance and the Monitoring Officer.
4. That the additional costs of taking forward the preferred option are incorporated into the Council's General Fund revenue and Housing Revenue Account budgets for the financial year 2024/25 shall be recommended to Full Council.
5. That an annual updating report on the economy, efficiency, and effectiveness of implementation of the preferred option be submitted to Cabinet.

REASONS FOR DECISIONS

1. The recommended way forward ensures that in the short term the Council increases the number of electric vehicles to the maximum level possible based on the current charging infrastructure, and then takes a phased approach to increasing the number of electric vehicles, as charging capacity increases, over the next five years.
2. The majority of the current fleet is ageing and by replacing it with new vehicles this will reduce breakdown and repair costs.

3. The use of short-term hire provides flexibility to allow the Council to trial different product types as and when the market for electric and other zero carbon options improves, and also allows the Council to reduce the overall number of vehicles as and when vehicle requirements change as a result of service efficiency measures.
4. This phased approach has benefits from a fleet management perspective as it spreads the work required over several years as opposed to condensing it into a single exercise.
5. Similarly, by taking on new electric vehicle leases as part of a phased approach, the impact on the Council's budget will be spread over a longer period of time, avoiding a single 'big hit' cost.
6. There are some disadvantages, including the need for more expensive, steel van racking, and the fact that instead of the installation of permanent corporate vehicle livery we will need to use temporary magnetic signage. However, these are outweighed by the advantages set out above.

16. Stephenson Memorial Hall Project

***RESOLVED –**

1. That the current position regarding delivery of the Stephenson Memorial Hall project be noted.
2. That the revised budget for the capital works delivery elements of the Stephenson Memorial Hall project as outlined in Section 6 of the report be recommended to Council for approval.
3. That authority be delegated to the Service Directors for Economic Growth and Leisure, Culture and Community Wellbeing to negotiate and agree final amendments to design and costs with the principal contractor, in consultation with the Cabinet Members for Economic Growth and Town Centres and Visitor Economy.
4. That authority be delegated to the Chief Executive in consultation with the Cabinet Members for Economic Growth, Finance and Asset Management and Town Centres and Visitor Economy, and the Service Directors for Finance and Economic Growth, to enter into the main construction contract with the principal contractor subject

to Council approval of the revised budget and a final review of the financial business case.

REASONS FOR DECISIONS

1. The Stephenson Hall Memorial Hall project is a key project in the Council Plan 2023-2027 and in the council's new Growth Strategy, supporting the Visitor Destination and Town Centre strategic objectives.
2. To ensure that the main construction contract is let as soon as possible so that the Stephenson Memorial Hall project proceeds to programme, and the building is restored and refurbished so that it can be enjoyed by both residents of and visitors to Chesterfield for many years to come.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Smith', written in a cursive style.

Head of Regulatory Law and Monitoring Officer